

TABLE TOPICS MASTER

The purpose of Table Topics is for members learn to think and speak on their feet. Any members who are not functionaries at the meeting can be called upon as participants in Table Topics.

Before the Meeting:

1. Create questions, activities, or other creative ways to tie the participants into the theme of the day with their answers or comments. This is the best opportunity of the day for creativity on the part of any functionary. e.g. “Tell us about the scariest adventure you ever had as a child.”
2. Prepare a list of possible Table Topics participants before the meeting. Refer to the schedule in the Park Central newsletter (the Citation) to identify non-functionaries who are eligible. Try to call on new members, and people who have not participated recently.

At the Meeting after the Toastmaster has relinquished the lectern:

1. Announce the time limit.
2. Keep topic assignments short and to the point.
3. Call on participants and remind them to use the Word of the Day.
4. Close with a brief summary and end the session on time, according to the Toastmaster’s agenda.
5. Call for reports from the Clockwatcher and the Wordmaster.
6. Ask for members to vote for the best Table Topics participant.
7. Introduce the General Evaluator.

Note: The Table topics master should not spend an extensive amount of time explaining each of the topics. While there is no specific time length, if you are speaking almost as long as the participants, you are speaking too much.